Partners in Prevention

Missouri Assessment of College Health Behaviors Survey

Implementation by non-Partners in Prevention Member Institutions

2026-2027 Agreement to Participate

Campus implementing the MACHB:

Tentative proposed dates to implement from February 1 – March 1, 2027:

(Please pick a 2 week period and provide this date range to PIP no later than November 16)

Primary Contact for the survey implementation:

Contact Information for Primary Contact:

Phone:
E-mail:

Secondary Contact:

Contact Information for Secondary Contact:

Phone:
E-mail:

In agreement with Missouri Partners in Prevention, my institution understands and agrees to the following:

Partners in Prevention will:

- Organize the IRB submission for all campuses to participate in the MACHB under the University of Missouri's IRB, and will provide approval letters to campuses.
- Provide a timeline for implementation based on proposed implementation dates.
- Provide guidelines for working with IT and registrar.
- Provide prescribed amounts for sampling and target for surveying.
- Allow the inclusion of 10 additional questions to the survey.
- Send out survey via online process on behalf of campus.
- Provide raw data, frequency report, and simple data table within three months of survey implementation.
- Be responsive to e-mail and phone call questions within two business days of contact.
- Investigate institutional data within the aggregate of Missouri schools only, unless specifically requested by the institution.

Institution will:

- Choose a 2-week period to implement the survey within the months of February-March (before spring break).
- Work with PIP to provide requested IRB documents upon request, including your campus-specific counseling center contact information.
- Optional: Provide extra questions to PIP (up to 10) to be added to the survey by October 10
- Work with the campus registrar office to receive a list of randomly selected e-mail addresses in the amount prescribed.
- Work with their campus IT department to ensure that emails sent out by PIP staff via Qualtrics are making it to students' inboxes.
- Implement survey without changes unless approved by Partners in Prevention.
- Be responsive to e-mail and phone call questions within two business days of contact.
- Allow Partners in Prevention use of data in the aggregate data set for colleges in the state of Missouri.

Proposed Timeline:

- August 26: Non-PIP 2027 MACHB Agreement provided for signature and Informed Consent Template provided
- September 8: Survey provided for feedback, Non-PIP MACHB Agreement and Informed Consent Template due
- September 15: Feedback on survey content/structure due, extra questions due (yes or no)
- October 12: Extra questions due (if applicable)
- November 16: Implementation dates set
- January: Research Team reaches out with sampling guidelines
  - Samples due two weeks prior to implementation (post-Spring Census)
- February through early March: Implementation

Contact Information for Partners in Prevention:

- Kayleigh Greenwood, Research Team Lead, pip@missouri.edu, kgreenwood@missouri.edu
- Meg Mottola, Research Coordinator, pip@missouri.edu, mmottola@missouri.edu
- Joan Masters, PIP Senior Coordinator, mastersj@missouri.edu, 573-884-7551

Please submit this via e-mail to PIP staff at the e-mail above by September 8.

Signature _____ Date _____

Funded by the Missouri Department of Mental Health, Division of Behavioral Health